

**ADIKAVI NANNAYA UNIVERSITY:: RAJAMAHENDRAVARAM  
ANDHRA PRADESH**

**Prof. T. Ashok, M.A., M.Phil, Ph.D.  
Registrar**



Telephone : 0883-2566004.  
Fax: 0883- 2483135  
E-mail: registrannaya@gmail.com

Date : 09-03-2018

To,  
The Principals and Faculty of University Depts.,  
Constituent & Affiliated colleges of Adikavi Nannaya University.

Sir/ Madam,

Sub : Govt. of India ICT program, e-Resource Spoken Tutorial (MOOCs) software courses to your students.

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Adikavi Nannaya University has partnered with Spoken Tutorials, IIT Bombay which is an NMEICT, MHRD. Govt. Of India initiative to enhance IT skill set of our students. The audio video course material and certificates are provided for the same. The university agrees to include Spoken Tutorials as MOOCs for practical/lab courses, wherever possible.

Offered trainings are **Skill Oriented & Academic** importance (many of the offering are part of Lab course). Please make a note that students can refer to spoken tutorial material during their lab course timing in college and on personal computer through self learning mode.

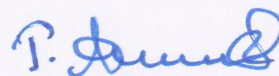
All the Principals of constituent & affiliated colleges of Adikavi Nannaya University should introduce this software training program in all departments. **University expects all the Principals to ensure the conductance of Spoken Tutorial Software Training for all departments in each semester and submit the status report at the end of each semester to Cheif Coordinator, Adikavi Nannaya University.**

**Institute Activity :**

- All the Affiliated & Constituent Colleges of Adikavi Nannaya University should fill the department wise Training Planner and send it on [samantsanchita@gmail.com](mailto:samantsanchita@gmail.com) each start of each semester(July-Jan 2018-19).
- Colleges which are yet new to this Program should firstly appoint a Faculty Organiser(s) and make sure all departments start the Trainings.
- After Training Planner make sure all the procedure i.e Semester Training Planner(see attached Instruction sheet to complete the STP) is filled for the planned courses on Spoken Tutorial website [www.spoken-tutorial.org](http://www.spoken-tutorial.org) to consider the training as completed (before Aug-Feb 2018-19).
- At the end of each semester, status report to be submitted by Colleges to Adikavi Nannaya University and Andhra Training Coordinator (In Nov and April).

Faculty Coordinators need to contact Ms. Sanchita Samant, 09167330348, [samantsanchita@gmail.com](mailto:samantsanchita@gmail.com) ;

if there is a query or lack of clarity during the entire process. So that the training program can be conducted with ease and with minimum efforts for faculty coordinators.

  
(REGISTRAR)